

Potential Client Intake Form

Thank you for your interest in McCland Law, P.A. This form is used to collect information about potential clients and is used for internal purposes only. The information you provide is confidential and will be treated accordingly.

Name: _____

Company Name: _____

Address: _____

City/Township: _____ County: _____ State: _____

Zip: _____ Phone: _____ Mobile: _____

Email Address(es): _____

Provide Picture of Driver's License.

Date of Birth: _____

Employer: _____

Occupation: _____

Marital Status: Single Married Divorced Widowed

Spouse's Name: _____

How did you learn about our firm? _____

Conflicting/Opposing Party: _____

Brief Summary of Legal Issue:

Notice About the Attorney Client Relationship

The purpose of this initial consultation is to determine if McCland Law, P.A. can assist you with your legal needs, to inform you about the services our firm provides, and to discuss the potential agreement for the provision of legal services and formation of an attorney-client relationship. This initial consultation does not create an attorney-client relationship and does not mean McCland Law, P.A. will act as your attorneys. After the initial consultation, if your case/matter is accepted by McCland Law, P.A. and you desire to retain McCland Law, P.A. as your attorneys, we will provide you with a written fee agreement which will set forth the terms of the agreement for legal services. Upon receipt of the signed fee agreement and the required retainer, we will begin to act as your attorneys.

Your legal rights may be affected by laws that place time restrictions on certain legal claims or may be otherwise affected if prompt action is not taken. If McCland Law, P.A. does not accept your case/matter, or you decide not to retain our services, you should seek alternate legal counsel immediately to ensure your legal rights are not affected.

MCCLAND LAW, P.A. WILL NOT TAKE ANY ACTION ON YOUR BEHALF PRIOR TO RECEIPT AND ACCEPTANCE BY OUR LAW FIRM OF A SIGNED FEE AGREEMENT AND REQUIRED RETAINER FEE.

I HEREBY ACKNOWLEDGE THAT I HAVE READ THE FOREGOING NOTICE AND UNDERSTAND THAT MCCLAND LAW, P.A. WILL NOT ACT AS MY ATTORNEYS OR TAKE ANY ACTION ON MY BEHALF UNLESS AND UNTIL A WRITTEN FEE AGREEMENT SIGNED BY BOTH PARTIES AND THE REQUIRED RETAINER FEE ARE RECEIVED AND ACCEPTED BY OUR LAW FIRM.

Signature(s):

_____ Date: _____

_____ Date: _____